

# UHI NWH Human Resources

Wed 27 May 2026, 16:15 - 18:00

## MS Teams

Any information which you receive or obtain as a member of the NWH Board or of this Committee shall be treated as confidential and shall be held and treated in accordance with the College's Code of Conduct for Board members. Confidential information can include discussions, documents, and information which is not yet public or never intended to be public, and information deemed confidential by statute.

The taking of photographs (including screen shots), audio or video recordings are not permitted during meetings unless with the express permission of the Chair.

## Agenda

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### 16:15 - 16:15 **1. Welcome, apologies and establishment of quorum**

0 min

*Introductions* Christopher Alliston

The Human Resources Committee shall consist of at least three Members appointed by the Board of Management and will include the Principal. The Board Chair may be a member of this Committee. The Chair of the Committee shall be appointed by the Board of Management. A quorum for this Committee will be no less than half the voting members.

### 16:15 - 16:15 **2. Declarations of interest and connection**

0 min

*Declarations* Christopher Alliston

Members must declare an interest, either financial or non-financial in any item on the Agenda and should do so at the start of the meeting or as early as possible during the meeting. Members must not remain, nor participate in any way in a part of the meeting in which they have declared an interest. Members must declare a connection which does not amount to an interest in any item on the Agenda where in the interests of transparency they consider that it is appropriate to do so.

### 16:15 - 16:15 **3. Minutes of the meeting held on 25th February 2026**

0 min

*Approval* Christopher Alliston

Approval sought

### 16:15 - 16:15 **4. Action tracker**

0 min

*Information* Christopher Alliston

The committee are invited to review the action tracker

### 16:15 - 16:15 **5. NWH Health and safety quarterly report**

0 min

*Information* Doug Rattray for Jim Hutton

For noting - this report has been scrutinised at Audit and Risk Committee. Should the Human resources committee have specific subject matter questions to raise with the accountable officer, please inform the Board Secretary at least two days in advance of the meeting.

#### **5.1. Health and safety updates requested by HR Committee**

*Information* Doug Rattray

1. request to fire drill while the Board of Management were in session at one of the campus's
2. the current legalities and requirements for transporting students via minibus.

### 16:15 - 16:15 **6. NWH Director of People and Culture report**

0 min

**16:15 - 16:15 7. NWH People and Culture strategy update**  
0 min

**16:15 - 16:15 8. National Disciplinary policy**  
0 min  
*Endorsement*      *Vicky Ferguson*

**16:15 - 16:15 9. A.O.B.**  
0 min

**DRAFT**