

Committee	Finance and General Purposes		
Date paper prepared	04/03/2026	Date of committee meeting	10/03/2026
Subject	Mid-Year Procurement Report 2025/26 and Annual Procurement Report 2024/25 (Revised)		
Author	Julie Fraser - APUC		
Action requested	I. For information only		
Purpose of the paper	To provide the Committee with a report on compliant procurement.		
Summary of the paper	To assist with procurement compliance under the Public Procurement Regulations (2015) UHI North, West & Hebrides uses the service of APUC Advanced Procurement for Universities and Colleges. This report covers the six-month period of 01-August-2025 to 31-January-2026 and highlights performance and achievements in delivering the UHI North, West & Hebrides (UHI NWH) Procurement related activities detailed in the Procurement Strategy. The college reported a six-monthly Non-Pay Spend of £2,769,273 of which £2,201,169 was deemed influential spend. Compliant spend accounted for £1,550,320 in the six-month period (70% compliancy year to date). This is an increase in the percentage of compliant spend of 8% from 24/25 which was 62%, and reflects the work that has been undertaken in increasing the level of compliant supplier contracts this year. It should be noted that the national benchmark for the College Sector is 50% for compliant spend, so we are now operating significantly above this benchmark. Non-compliant spend in the six-month period was £650,848. The Annual Report for 2024/25 that was previously presented has required revision following the identification of a discrepancy between the Contract Uptake Report and the Spend Analysis Report. Capital expenditure had not been fully accounted for in the report and the purchasing figures have now been adjusted to reflect this. Although the overall level of reported spend is now about £1.3m higher, the proportion of compliant spend has not changed and is still 62% as originally reported.		
Consultation	Collaboration with the finance team regarding the provision of financial data.		
Resource implications	The report provides an analysis of total non-staff spend.		

Risk implications	There is a risk of failing to comply with statutory procurement regulations and the potential penalties that could be incurred as a result, however given we are operating above the benchmark for compliant spend this risk is deemed to be low.
Link with strategy	The Procurement Reform (Scotland) Act 2014 (PRA) requires any public organisation which has annual regulated spend of £5 million or more to develop a Procurement Strategy and then review it annually. The UHI North, West & Hebrides (UHI NWH) Procurement Strategy (2025 to 2027) was approved by the Board of Management in June 2025. Organisations (including HE and FE institutions) required to develop and publish a Procurement Strategy were also required to publish an Annual Procurement Report (APR).
<u>Equality, Diversity, and Inclusion</u>	Ensuring our documents can be read and understood by everyone, including people with disabilities or impairments, is a legal requirement under the Equality Act 2010.
Island Community Impact	Not applicable
Paper status	☒ Open – The paper may be circulated to non-members of the committee and published online without restriction. ☐ Restricted – The paper must not be circulated to non-members or published online until after the committee meeting. ☐ Confidential - The paper must not be circulated beyond the committee members and should not be published online. Some information is considered commercially sensitive. [Please note papers may still be subject to Freedom of Information requests – see below].
<u>Freedom of information</u>	Closed - Other, please specify FOISA exemptions Scottish Information Commissioner (itspublicknowledge.info) If closed/ withheld, select date this will become 'open': Enter a date.