

Capital Expenditure Items requiring approval

2 February 2024

The following proposed capital expenditure items are over £10,000 and therefore require ELT and/or Director level and F&GP approval.

1. Department – ERI/Research

Supplier – Echomaster Marine

ERI are being offered funding from Scottish Power Renewable for purchase of additional equipment to augment the offshore marine research conducted as part of PELAGIO project, as long as we can do so before the end of their financial year (March 2024)

The equipment will enhance existing research project titled 'Physics-to-Ecosystem Level Assessment of Impacts of Offshore Windfarms'. An essential part of this research project has been the deployment of low-power broadband multifrequency scientific echosounder as part of an integrated marine monitoring platform. This equipment would augment existing facility leading to enhanced datasets & research outputs.

The budget is approximately £70,000 including VAT which will determine the number of transceivers which are purchased.

Procurement non-competitive action form is attached with full details.

2. Department – IT

Supplier – Hewlett Packard

As part of the replacement programme for IT equipment across the college there is a requirement to renew 25 laptops and 75 desktop PCs.

Previously this equipment would have been purchased outright and there is a £100k budget for IT equipment purchases this year. However to maximise cashflow we have decided to move to financing new IT equipment through lease agreements. There will be an option to purchase the equipment at minimal cost at the end of the leases.

Attached 48-month lease agreements need approval.

25 HP EliteBook 640 G10 – 16 quarterly lease payments at £885.86 = total spend £14,173.76 plus vat = £17,008.51

75 HP 800 G9r SFF – 16 quarterly lease payments at £2,101.48 = total spend £33,623.68 plus vat = £40,348.42

3. Department – Facilities

Supplier – Wessex Fleet

There are a large number of college vehicles that are needing to be renewed this year. The proposal is to enter into 3-year lease agreements with the preferred supplier Wessex Fleet for these vehicles.

Existing vehicles have been assessed in terms of need to replace and cheapest alternative models have been selected.

The vehicles to be acquired and the leasing costs are on the attached schedule, with comparative quotes received from ALD.

The vehicles are :

9 x Toyota Yaris 1.5 – at £265 per month

3 x 9-seater minibuses – at £640 per month

3 x Ford Courier small van – at £285 per month

1 x Toyota Proace van – at £379 per month

2 x Hilux Double Cab Toyota 2.4 – at £439 per month

Total – 18 vehicles at total monthly cost £6,417 x 36 months = £231,012